

From: owner-staff@cnhkiwanis.org on behalf of Trina Falvey [trina@cnhkiwanis.org]

Sent: Friday, January 16, 2009 1:12 PM

To: seminarpresenters@cnhkiwanis.org

Cc: District Office Staff

Subject: Kiwanis - Mid-Year Conference Seminar Information

Importance: High

Attachments: Audio-Visual Equipment Request Form 2009.pdf; Seminar Description Form 2009.pdf; MY North Seminar Grid 2009.pdf; MY South Seminar Grid 2009.pdf

*****We'd like to keep track to make sure you received this e-mail since it is important information and time sensitive – so please reply upon receipt so I know that you received this e-mail.*****

Kiwanians addressed,

We are pleased to advise you Governor Dan Connolly has requested you present a seminar at the Mid-Year Conference North in Sacramento, California on February 21, 2009 and/or the Mid-Year Conference South in San Diego, California on February 28, 2009.

Attached are copies of the seminar schedules for each Mid-Year Conference. If you are unable to be at either the North or South Mid-Year Conference, or should you have any questions with respect to your presentation, please contact Pete Horton at pete@cnhkiwanis.org immediately.

If you are presenting with another Kiwanian, please contact them to work on the structure of your workshop. All presenters should structure their workshop to allow ample time for questions.

Please e-mail to Pete Horton at pete@cnhkiwanis.org, fax or mail the attached Audio/Visual Request form **IMMEDIATELY** to confirm whether or not you will need equipment for your seminar. *Audio/visual equipment will not be available unless ordered prior to **January 23, 2009***. Again, please return this form **whether or not** you have audio/visual needs.

We also ask that you provide a short description of your seminar. We have attached a form for your use. We ask that this form be sent to Trina Falvey at trina@cnhkiwanis.org no later than **January 23, 2009**, for incorporation into the program.

There will be no printed handouts at our Mid-Year Conference seminars. We will give each convention attendee a CD containing all of the seminar material supplied to us by you, our presenters, along with additional resources. If you feel you must have some printed materials for your workshop, we will produce a one page document. This single sheet may be used to refer to web pages, Kiwanis International bulletins and brochures or additional resources. We will not print material other than this one page sheet. Please submit your copy for the CD and the single sheet (if needed), electronically only, by **February 6, 2009**, to Pete Horton at pete@cnhkiwanis.org.

When you are sending the files for the CD, please make sure to name them appropriately since the CD will be arranged by seminar topic. If you are presenting multiple seminar topics, please send a separate e-

mail for each topic so it will be clear where to file the materials.

Also, if you would like the materials to appear somewhere else on the CD (in a more general area) in addition to your seminar topic, please let Pete know in the body of the e-mail if you'd like it saved under President's Resources, Secretary's Resources or Membership Resources.

This year, we will not be using room moderators, so please be prepared to introduce yourself at the beginning of your seminar and if you have any seminar materials that we printed for you, please pick them up at the on-site District Office at the appropriate conference before the seminars begin.

FYI: For your convenience, the attachments from this e-mail will be found on the www.cnhkiwanis.org website soon (Under the Conventions tab and then under the Mid-Year Conferences) – just in case you accidentally delete this e-mail or some other problems arise.

We look forward to having you as a participant in our upcoming Mid-Year conferences.

Sincerely,

Pete Horton

PETE HORTON

Executive Director

sent via Trina Falvey

Executive Assistant

Cal-Nev-Ha District of Kiwanis International

Please note our new address:

8360 Red Oak Street, Suite 201

Rancho Cucamonga, CA 91730

Phone: 909-989-1500

Toll Free: 877-597-1770

Fax: 909-989-7779

trina@cnhkiwanis.org

Kiwanis is a global organization of volunteers dedicated to changing the world one child and one community at a time.

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Kiwanis

California-Nevada-Hawaii District

www.cnhkiwanis.org

Cal-Nev-Ha Kiwanis District Office • 8360 Red Oak St., Suite 201 • Rancho Cucamonga, CA 91730
Office: 909-989-1500 Toll-Free: 877-597-1770 Fax: 909-989-7779 E-mail: office@cnhkiwanis.org

2009 Mid-Year Conference *Audio-Visual Request Form*

The following equipment is needed for:

(Name of Seminar)

Please use a separate sheet for each seminar.

Sacramento, CA, February 28, 2009 10:00-11:00 11:15-12:15 2:15-3:15

San Diego, CA, February 28, 2009 10:00-11:00 11:15-12:15 2:15-3:15

Overhead Projector/Screen

LCD Projector/Screen

Television/VCR

Flip Chart Package

Other: _____

No Equipment Needed

Name of Requester (Please Print)

Telephone No.

E-mail address

Date

Please e-mail this form to: pete@cnhkiwanis.org

or fax to: (909) 989-7779 or mail to:

Kiwanis Cal-Nev-Ha District Office, Attn: Pete Horton
8360 Red Oak St., Suite 201, Rancho Cucamonga, CA 91730

Please return this form no later than January 23, 2009.



Kiwanis

California-Nevada-Hawaii District

www.cnhkiwanis.org

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2009 Mid-Year Conference *Seminar Description*

Seminar Name: _____

Presenter(s) Name(s): _____

Please provide a short (25-30 words) description of your seminar. This will be used in the Mid-Year Conference program to “sell” your seminar.

Tips: Be creative. Make it interesting. Don’t do it the same way it’s always been done. Have fun! Describe it as though it is the best seminar they will ever attend. Describe it as a seminar that would make you interested in attending.

Please e-mail this form to: trina@cnhkiwanis.org

or fax to: (909) 989-7779

or mail to:

Kiwanis Cal-Nev-Ha District Office

Attn: Trina Falvey

8360 Red Oak St., Suite 201,

Rancho Cucamonga, CA 91730

Please return this form no later than January 23, 2009.

Kiwanis is a global organization of volunteers dedicated to



changing the world one child and one community at a time.

Seminar Schedule
2009 Mid-Year Conference North, Sacramento, CA

MEETING ROOM		Saturday, February 21, 2009	
		10:00 A.M. - 11:00 A.M.	11:15 A.M. - 12:15 P.M.
California Ballroom 1	Success Stories - CNH Foundation Pete Edwards & Andrea Waldron	Pete Edwards, Bob Erikson & Tim Young The Kiwanis Doctor	2:15 P.M. - 3:15 P.M. Growth Summit Don Canaday
California Ballroom 2	Taking the Next Step in the Kiwanis Family Helping Our SLP to Continue to the Next Level TBA, Camille Goulet & Marek LeBlanc	Introduction to Service Leadership Programs for Advisors Rae Whitty-Brunmer	
California Ballroom 3	Risk Management George Francis	2008-2009 Club Treasurers Margo Dutton	
California Ballroom 4	Key Leader Richard Rios & Brian Burgesson	Making Kiwanis Exciting TBA	
Capital Ballroom A	Public Speaking Steve Siemens	2008-2009 Club Secretaries Richard Olmstead	Brain Waves of a Leader Steve Siemens
Capital Ballroom B	Expanding the Kiwanis Family in Your Community Randy Golden & SLP Administrators	2008-2009 Club Presidents Dan Connolly	
Capital Ballroom C	Simplification & Restructuring of Kiwanis Dues Pete Horton	Kiwanis Family Service Projects Randy Golden	Walking the Path to Visionary Leadership Dan Connolly
Capital Ballroom D	Supernan is Secretly a Kiwanian Sandra Lee	Embracing Kiwanis Diversity/Inclusion Sandra Lee	
Terrace Room	2008-2009 Lt. Governors Dan Connolly	Aktion Club Howard Jackson	
Garden Room		2008-2009 Lt. Governors-elect Roy Talley	

Please note: Dates and Times of Seminars are Subject to Change

Seminar Schedule
2009 Mid-Year Conference South, San Diego, CA

MEETING ROOM		Saturday, February 28, 2009		
		10:00 A.M. - 11:00 A.M.	11:15 A.M. - 12:15 P.M.	2:15 P.M. - 3:15 P.M.
Windsor	Risk Management George Francis	Kiwanis Family Service Projects Randy Golden		
California Room	Public Speaking Steve Siemens	2008-2009 Club Presidents Dan Connolly		Brain Waves of a Leader Steve Siemens
Golden West	Superman is Secretly a Kiwanian Sandra Lee	Embracing Kiwanis Diversity/Inclusion Sandra Lee		Growth Summit Don Canaday
Royal Palms 1	2008-2009 Lt. Governors Dan Connolly	Introduction to Service Leadership Programs for Advisors Rae Whitty-Brunner		Walking the Path to Visionary Leadership Dan Connolly
Royal Palms 2	Key Leader Richard Rios & Brian Burgesson	Akton Club Howard Jackson		
Royal Palms 3 & 4	Expanding the Kiwanis Family in Your Community Randy Golden & SLP Administrators	2008-2009 Club Secretaries Richard Olmstead		
Royal Palms 5 & 6	Success Stories - CNH Foundation Pete Edwards & Andrea Waldron	The Kiwanis Doctor Pete Edwards, Bob Erikson & Tim Young		
Sunrise	Simplification & Restructuring of Kiwanis Dues Pete Horton	Making Kiwanis Exciting TBA		
Sunset	Taking the Next Step in the Kiwanis Family Helping Our SLP to Continue to the Next Level TBA, Camille Goulet & Marek LeBlanc	2008-2009 Club Treasurers Margo Dutton		
Towne		2009-2010 Lt. Governors-elect Roy Talley		

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